

**PROCEDURE FOR ONLINE FILING OF APPLICATION REQUIRING
AUTHORISATION UNDER HAZARDOUS AND OTHER WASTES
(MANGEMENT AND TRANSBOUNDARY MOVEMENT) RULES,
2016.**

1. Industries generating hazardous wastes shall have to obtain AUTHORISATION under Rule (6) of the Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016.
2. Tamil Nadu Pollution Control Board (TNPCB) has made provision in OCMMS module for online filing of application seeking AUTHORISATION under Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016 with immediate effect.
3. Existing industry users having “**User ID**” and “**Password**” obtained already by using CONSENT MANAGMENT APPLICATION have to use the same user ID and password and login into their respective account. There is **no need for INDUSTRY REGISTRATION again** for existing industry user to file HWA applications in OCMMS. The **Registration in OCMMS is ONE TIME only for the industry**. All the applications for **Consent and HW-Authorisation have to be submitted using the same user Id only** all the time through OCMMS.

4. New industry users (who have not yet registered in OCMMS before) shall first register in OCMMS of TNPCB through web portal - **tnocmms.nic.in** to obtain one time “**User ID**” and “**Password**”.
5. Steps to access Hazardous Waste Application Module:-
 - a) “Online Hazardous Waste Authorisation Application Receipt and Processing Module” can be accessed by clicking Waste Management Tab in OCMMS of TNPCB.
 - b) Click on Waste Management Tab in OCMMS of TNPCB for applying for hazardous waste authorisation.
 - c) Then, click on “**Apply for Authorisation**” and select on “**Hazardous Waste**”.
 - d) On selection of “**Hazardous Waste**”, Hazardous Waste Application screens will open for entry.
6. Hazardous Waste Application Module consists of the following **Tabs** namely:-
 - a) General Details
 - b) HW Generation Details
 - c) HW Generators
 - d) TSDF operators
 - e) Recyclers/Pre-processors/Co-processors/Users
 - f) Documents

for entry of details of generation, handling and scientific disposal of hazardous wastes with necessary attachments of documents.

7. Enter the details required in the application form-screens for obtaining the Hazardous Waste Authorisation.
8. While entering the details, the industry can use the “**In progress**” button and save the application at any point of time. This will enable the saving of the data entered and will be available for future filling of application.
9. All the mandatory items (*) have to be filled in for submission of application.
10. On successful entry of all the tabs and attachment of scanned copies of the documents, select “**Complete**” and “**Save**” buttons to apply for hazardous waste authorisation.
11. After filing of the application to concerned District office, in case the application is returned to the industry, industry has to click “**Waste Management**” tab after login and check whether the application is returned for any clarifications.
12. The above procedure highlighted shall be followed to track the status of HW applications. The screen shots are furnished separately.

13. If the Authorisation is required for the **Generators**, HW Generators screen details alone shall be filled on selection of “Yes” in the screen and the details shall be filled in accordingly.
14. If the Authorisation is required for the **TSDF operators**, TSDF operators screen details alone shall be filled on selection of “Yes” in the screen and the details shall be filled in accordingly.
15. If the Authorisation is required for the **Actual users (Recyclers/Pre-processors/Co-processors/Users)**, Actual users (Recyclers/Pre-processors/Co-processors/Users) screen details alone shall be filled on selection of “Yes” in the screen and the details shall be filled in accordingly. In case of Actual users, passbook will be issued by the Board along with Authorisation for maintaining records of Hazardous and Other wastes purchased by the Actual users.

INSTRUCTIONS FOR DEE's

1. In case of Authorisation is required for the **Actual users (Recyclers/Pre-processors/Co-processors/Users)**, the HW applications received in the District offices shall be submitted to Board office along with Inspection report with specific recommendation for the issue of passbook along with Authorisation order.
2. As per the Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016, the **INSPECTION REPORT** should also be sent to the industries as attachment along with authorisation. Provision has been made in the HWA module such that when authorisation is generated and application is closed after approval, authorisation and IR are made available for the industry to download. **Hence, the TNPCB users shall mention in the additional condition that the IR is attached along with authorisation while 'preparing authorisation order'**.
3. If any of the HWA applications have been returned for clarifications/additional particulars, they shall be instructed to apply under the new Rules of 'HW and Other Wastes (M&TBM) Rules 2016.
4. Industries shall apply for the HW Authorisation only after obtaining the valid Consent/Renewal of consent order.

5. It has to be ensured that applicants should not have submitted applications (either Consent or HWA or BWA) using more than one User Id for the industry location. If found more, the applicant shall be instructed to send mail to the concerned DEE for deletion of the wrongly submitted applications/file using the duplicate User Id. After verification, the DEE shall forward the mail to OCMMS Team with specific recommendation for the deletion of the wrongly submitted applications/file using the duplicate User Id from OCMMS.
6. For detailed procedure and management of Hazardous waste, the Rule notified by MoEF &CC, New Delhi on 'Hazardous and Other Wastes (M&TM) Rules 2016 dated 4.4.2016 shall be referred.
